



UNI-PRESIDENT CHINA HOLDINGS LTD.

統一企業中國控股有限公司

(a company incorporated in the Cayman Islands with limited liability)

(一家在開曼群島註冊成立之有限責任公司)

(Stock code:220)

(股份代號:220)

5 January 2024

Dear Registered Shareholder(s),

New Arrangements on Electronic Dissemination of Corporate Communications

Pursuant to the new Rule 2.07A of the Rules (the "Listing Rules") Governing The Listing of Securities on The Stock Exchange of Hong Kong Limited (the "Stock Exchange") under the expansion of paperless listing regime and electronic dissemination of corporate communications that has come into effect on 31 December 2023, Uni-President China Holdings Ltd. ("the Company") is writing to inform you that it will disseminate its future Corporate Communications¹ and Actionable Corporate Communications² to you in the manner as described in the announcement of the Company dated 5 January 2024, a summary of which is set out as below.

(i) Actionable Corporate Communications

The Company will send the Actionable Corporate Communications to you individually in electronic form by email. If you do not provide an email address to the Company or the email address provided is not functional, the Company will send the Actionable Corporate Communications in printed form together with a request form for soliciting your functional email address to facilitate electronic dissemination of Actionable Corporate Communications in the future.

(ii) Corporate Communications

The Company will make the Corporate Communications available on its website (www.uni-president.com.cn) and the Stock Exchange's website (www.hkexnews.hk).

A notice of publication of the Website Version³ of Corporate Communications, in both English and Chinese, will be sent by the Company to you by email or by post (only if you do not provide an email address to the Company or the email address provided is not functional) on the publication date of the Corporate Communications.

Please refer to the announcement of the Company dated 5 January 2024 published on the respective website of the Company and the Stock Exchange for further details of the new arrangements on electronic dissemination of corporate communications.

Provision of your email address to the Company and Request for printed copy of Corporate Communications and Actionable Corporate Communications

In support of electronic communication by email, the Company recommends you to provide the Company with your email address at any time in future by reasonable notice in writing to the Company's branch share registrar in Hong Kong. If you wish to receive a printed version of all future Corporate Communications and Actionable Corporate Communications or, if you have any difficulty in gaining access to any Corporate Communications posted on the Company's website and/or receiving any Actionable Corporate Communications in electronic form by email for any reason, the Company will, upon your request in writing to the Company's branch share registrar in Hong Kong, Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong, send future Corporate Communications and Actionable Corporate Communications to you in printed form free of charge. In this regard, please complete the enclosed Reply Form in accordance to the instructions printed thereon and sign and return it by post or by hand to the Company's branch share registrar in Hong Kong. Please note that such request for printed version shall be valid only for one year from the date of request unless being revoked or superseded (whichever is earlier). Further request in writing will be required if you prefer to continue receiving printed copy of future Corporate Communications and Actionable Corporate Communications. You may at any time in future change your choice of language and means of receipt of all future Corporate Communications and Actionable Corporate Communications by request in writing to the Company's branch share registrar with reasonable notice. **Please note that any election previously made in regard of the means of receipt of certain Corporate Communications and/or Actionable Corporate Communications will be disregarded.** You may subscribe for electronic alerts, such as the News Alert service on HKEX website, to receive instant notification of the Company's announcements.

Should you have any query relating to any of the above matters, please contact the hotline of the Company's Hong Kong Share Registrar at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m., Monday to Friday, excluding public holidays.

Yours faithfully,
For and on behalf of
Uni-President China Holdings Ltd.
Lo Chih-Hsien
Chairman

1. Corporate Communications refer to any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities (the "Shareholders") or the investing public, including but not limited to (a) the directors' report and its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) the quarterly report, if any; (d) a notice of meeting; (e) a listing document; (f) a circular; and (g) a proxy form.
2. Actionable Corporate Communications refer to any corporate communications of the Company that seek instructions from the Shareholders on how they wish to exercise their rights or make elections as the Shareholders.
3. The version of Corporate Communications being published, in both English and Chinese, on the Company's website and the Stock Exchange's website.

各位登記股東：

以電子方式發佈企業通訊之新安排

根據自 2023 年 12 月 31 日起生效的有關擴大無紙化制度及以電子方式發佈企業通訊的香港聯合交易所有限公司（「聯交所」）證券上市規則（「上市規則」）新規則第 2.07A 條，統一企業中國控股有限公司（「本公司」）謹此通知閣下，本公司將根據其日期為 2024 年 1 月 5 日的公告所描述的方式，以電子方式發佈企業通訊¹（「企業通訊」）及可供採取行動的企業通訊²（「可供採取行動的企業通訊」），其摘要如下：

(i) 可供採取行動的企業通訊

本公司將以電子通訊方式（通過電子郵件）向閣下個別地發送可供採取行動的企業通訊。如閣下沒有提供電子郵件地址予本公司或閣下提供的電子郵件地址無效，本公司將以印刷本形式向閣下發送可供採取行動的企業通訊，連同一份索取閣下有效電子郵件地址的表格，以便將來以電子通訊方式發送可供採取行動的企業通訊。

(ii) 企業通訊

本公司將在本公司網站（www.uni-president.com.cn）及聯交所網站（www.hkexnews.hk）上發佈企業通訊。

本公司將於企業通訊刊發日期通過電子郵件方式或郵寄方式（僅在閣下沒有提供電子郵件地址予本公司或閣下提供的電子郵件地址無效時）向閣下發送企業通訊網站版本³的登載通知，該通知將同時提供英文和中文版本。

就以電子方式發佈企業通訊之詳細安排，請參閱刊登於本公司及聯交所各自的網站之本公司日期為2024年1月5日的公告。

向本公司提供閣下的電子郵件地址及索取企業通訊和可供採取行動的企業通訊的印刷本

為了支援通過電子郵件進行電子通訊，本公司建議閣下隨時向本公司香港股份過戶登記分處發出合理書面通知以提供閣下的電郵地址。閣下若希望收取所有企業通訊和可供採取行動的企業通訊的印刷本，或閣下因任何理由難以查閱載於本公司網站上的企業通訊及/或以電郵收取可供採取行動的企業通訊，本公司將應閣下發送至本公司香港股份過戶登記分處，香港中央證券登記有限公司（地址為香港灣仔皇后大道東183號合和中心17M樓）的書面形式要求，及時地將相關企業通訊和可供採取行動的企業通訊的印刷本免費向閣下寄發。就此，請按照指示填妥及簽署隨附的回條並郵寄至或親身交回本公司的香港股份過戶登記處。請注意，索取企業通訊和可供採取行動的企業通訊印刷版的請求自閣下發出請求之日起計一年內有效，除非被撤銷或取代（以較早者為準）。如果閣下希望繼續收到日後的企業通訊和可供採取行動的企業通訊的印刷版本，則需要進一步發出書面要求。閣下亦可以隨時在合理通知的情況下以書面方式要求本公司的香港股份過戶登記處以更改今後所有企業通訊及可供採取行動的企業通訊的語言版本及收取方式。**請注意，過往就某些企業通訊及/或可採取行動的公司通訊的接收方式所做出的任何選擇將被視為無效。**閣下可以訂閱電子提示（例如香港交易所網站的訊息提示服務），在本公司刊發有關公告時將隨即收到通知。

如對本函內容有任何疑問，請致電本公司香港股份過戶登記處電話熱綫(852) 2862 8688，辦公時間為星期一至五（公眾假期除外）上午9時正至下午6時正。

代表
統一企業中國控股有限公司
羅智先
主席
謹啟

2024年1月5日

1. 企業通訊指本公司發佈或將予發佈以供其股東或投資大眾參照或採取行動的任何文件，其中包括但不限於 (a) 董事會報告，公司年度帳目連同核數師報告以及（如適用）財務摘要報告；(b) 中期報告及（如適用）中期摘要報告；(c) 季度報告（如有）；(d) 會議通告；(e) 上市文件；(f) 通函；及 (g) 代表委任表格。
2. 可供採取行動的企業通訊是指本公司任何涉及要求股東指示其擬如何行使其有關本公司股東權利的企業通訊。
3. 在本公司網站及聯交所網站上發佈的中英文版本之企業通訊電子版。

